

Date of Meetings: 14th November 2025

Report Author: Simone Surgenor – Deputy Chief of Staff – Governance & Policies (HWE ICB)

Approved by –

- Dorothy Gregson – Joint Committee Chair and Non-Executive Member for BLMK and C&P ICBs,
- Nick Moberly – Chair and Non-Executive Member, HWE ICB
- Sarah Griffiths – Executive Director Finance, Resources & Contracts
- for HWE ICB, BLMK ICB, C&P ICB
- Stacie Coburn - Director of Contracts and Procurement for HWE ICB, BLMK ICB, C&P ICB

Report to the: Board in Public

Item 12.4.3 Appendix C: Committee Chairs Alert, Advise and Assure Report

Committee: 14th November 2025

Relevant ICB:

- NHS Bedfordshire, Luton and Milton Keynes ICB
- NHS Hertfordshire and West Essex ICB
- NHS Cambridgeshire and Peterborough ICB

Recommendation: The Board is asked to:

- **Note** the report.

Agenda items covered:

- Governance and Terms of Reference
- Risk Reports
- M6 update
- Financial Risk and Management to the full year 25/26 system control totals report for each sovereign ICB.
- Capital and Estates update – BLMK ICB.
- Contracts and Procurement update position on Independent Sector Contracts – for each sovereign ICB.
- Request to Direct Award Contract under the Provider Selection Regime Process B – HWE ICB.
- Medium Term Planning – for each sovereign ICB
- Business Cases – Dermatology Re-design – C&P ICB
- Committee update
- HCP Committee update reports – HWE ICB
- Area Prescribing Committee report – HWE ICB
- Clinical Policies Group recommendations – HWE ICB
- Review of Forward Agenda Items – for each sovereign ICB

ALERT: Matters that need the Board's attention or action, e.g. an area of non-compliance, safety or a threat to the ICS strategy

- System forecasting for year end and breakeven position received for each sovereign ICB. It was noted strong system working is required to identify new efficiencies to mitigate cost pressures and address residual budget risks.
- Finance paper to be received by each sovereign board when they meet in-Common on 28th November 2026.

ADVISE: The Board of areas subject to on-going monitoring or development or where there is insufficient assurance

- Ongoing development across the three ICBs to align risks and control processes to increase the level of assurance that FPP can provide to the Board across its areas of responsibility
- M6 Finance update –
 - System forecasting for year end and breakeven position received for each sovereign ICB.
 - Committee at its next meeting to:
 - Receive and review the latest draft financial plans for 26/27 and for the 3-year planning horizon; and,
 - consider and ensure there are clear negotiating parameters within the next planning round with supporting detail over how this is driven by capacity and demand.
- Capital and Estates –
 - Report presented for BLMK ICB. Noted and welcomed significant number of primary care developments.
 - Update to committee of prioritisation process to inform medium-term planning and development of primary care estates projects.
 - Submission of final business cases to NHSE for schemes within the Utilisation & Modernisation Fund Programme; continued delivery of the ICB Estates Programme; development of draft three-year pipeline of Primary Care Estates schemes.
- Contracts –
 - Contracts update provided for each of the sovereign ICBs. This will be supported by update to each Board when then sit in-Common on 28th November 2025.
 - Noted progress and ongoing work to develop a collaborative approach across the three ICBs.
- Medium Term Plan –
 - Update received by the Committees.
 - Committee noted Commissioning Intentions update to be received and reviewed by each sovereign ICB Board, when they meet in-Common on 28th November 2025.
- Committee update reports:
 - Reports noted.
 - Committees noting future work in establishing scope of reporting as the ICBs move to more collaborative working.
 - Members approved HWE Area Prescribing Committee reports.
 - Members approved recommendations received by HWE Clinical Policies Group.

ASSURE: Inform the Board where positive assurance has been received

- Ongoing financial monitoring and management of year-to-date deficits within each ICB.

RISK: Advise the Board which risks were discussed and any new risks identified

- No new risks over and above those documented identified. Noting work being undertaken over aligning whilst maintaining each sovereign ICBs assurance and compliance.

CELEBRATING SUCCESS: Share any practice, innovation or action that the Committee considers to be outstanding

- The positive work of the executive and their teams to maintain momentum during a significant period of change was noted by the committee and commended to the Boards.

Forward plan issues:

- This was a productive first meeting of the Committee, and time was allowed for it to consider its future role to ensure that it can provide efficient and effective oversight and assurance. Further work is required on reporting mechanisms to the Committee, and the Terms of Reference will be kept under review.

Date and time of next meeting:

16th January 2026